



SUB-BOARD 1, INC.
BI-WEEKLY PAYROLL SCHEDULE
2011 - 2012



<u>Pay Period</u>	<u>Time Sheets Due</u>	<u>Pay Day</u>
07/18/11 - 07/31/11	03-Aug-11	Thurs, 11-Aug
08/01/11 - 08/14/11	17-Aug-11	Thurs, 25-Aug
08/15/11 - 08/28/11	31-Aug-11	Fri, 09-Sep
08/29/11 - 09/11/11	14-Sep-11	Fri, 23-Sep
09/12/11 - 09/25/11	28-Sep-11	Fri, 07-Oct
09/26/11 - 10/09/11	12-Oct-11	Fri, 21-Oct
10/10/11 - 10/23/11	26-Oct-11	Fri, 04-Nov
10/24/11 - 11/06/11	09-Nov-11	Fri, 18-Nov
11/07/11 - 11/20/11	Tues, 22-Nov-11	Fri, 02-Dec
11/21/11 - 12/04/11	07-Dec-11	Fri, 16-Dec
12/05/11 - 12/18/11	Noon 15-Dec-11	* Thurs, 29-Dec
12/19/11 - 01/01/12	04-Jan-12	** Thurs, 12-Jan
01/02/12 - 01/15/12	18-Jan-12	Fri, 27-Jan
01/16/12 - 01/29/12	01-Feb-12	Fri, 10-Feb
01/30/12 - 02/12/12	15-Feb-12	Fri, 24-Feb
02/13/12 - 02/26/12	29-Feb-12	Fri, 09-Mar
02/27/12 - 03/11/12	14-Mar-12	Fri, 23-Mar
03/12/12 - 03/25/12	28-Mar-12	Fri, 06-Apr
03/26/12 - 04/08/12	11-Apr-12	Fri, 20-Apr
04/09/12 - 04/22/12	25-Apr-12	Fri, 04-May
04/23/12 - 05/06/12	09-May-12	** Thurs, 17-May
05/07/12 - 05/20/12	23-May-12	Thurs, 31-May
05/21/12 - 06/03/12	06-Jun-12	Thurs, 14-Jun
06/04/12 - 06/17/12	20-Jun-12	Thurs, 28-Jun
06/18/12 - 07/01/12	Tues, 03-Jul-12	Thurs, 12-Jul
07/02/12 - 07/15/12	18-Jul-12	Thurs, 26-Jul
07/16/12 - 07/29/12	01-Aug-12	Thurs, 09-Aug
07/30/12 - 08/12/12	15-Aug-12	Thurs, 23-Aug

* Checks dated Thursday, December 29, 2011 will be available for pick-up on Monday, January 2, 2012.

** Reduced hours will be in effect from Tuesday Dec 20, 2011 through Friday Jan 13, 2012, and from Monday Mar 12, 2012 through Friday Mar 16, 2012, and from Friday May 11, 2012 through Friday Aug 24, 2012.

REMINDER! Federal regulations require that appointment authorizations with I-9 attachments must be submitted to the Sub-Board I Accounting Office for all newly hired employees **within three business days** from their first day of work!