



Student Owned Services

CORPORATE SERVICES

University at Buffalo • 341 Student Union, Buffalo, NY 14260
Tel: (716)645-2954 • Fax: (716)645-2674 • Web: www.subboard.com

August 1, 2011

MEMORANDUM

TO: All Sub-Board I, Inc. Staff
FROM: William Hooley
Executive Director
RE: 2011-2012 Observed Holidays

The following holidays will be observed by Sub-Board I, Inc. during the 2011-2012 fiscal year. Please retain this list for your records.

Monday, September 5	Labor Day
Thursday, September 29	Rosh Hashanah
Wed-Fri., Nov. 23-25	Thanksgiving Recess
Monday, December 26	Christmas Day Observed
Monday, January 2	New Year's Day Observed
Monday, January 16	Martin Luther King Day
Monday, May 28	Memorial Day
Wednesday, July 4	Independence Day

Reduced Hours: Mon., Aug. 1 – Fri., Aug. 26, 2011
Tues., Dec. 20– Fri. Jan. 13, 2012
Mon., Mar. 12 – Fri., Mar. 16, 2012
Fri., May 11 – Tuesday, July 31, 2012

cc: Executive Committee
Accounting Clients